**Mathematics Teacher Job Description**

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| **Role:** | Mathematics Teacher |
| **Job Purpose:** | **To ensure high standards of teaching and learning of mathematics are delivered as set out in the curriculum in accordance to departmental and school policy.** |
| **Accountable to:** | The Headmistress via the designated line manager (Head of Mathematics).*“The job holder’s responsibility for promoting and safeguarding the welfare of children and young person’s for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School’s Child Protection Officer/Designated Safeguarding Lead or to the Head or indeed to the Regional CEO so that a referral can be made accordingly to the relevant third party services.”* |
| **Responsible for:** | The Teaching of Mathematics across Key Stages 3 and 4 (and possibly 5) |
| **Accountabilities:** | 1. **Teaching and learning**
* Promote excellence in teaching and learning to ensure all pupils develop their potential and are equipped for life beyond school, by obtaining high examination results.
* Exemplify in own practice the skills of teaching and learning typified by lead professionals.
* Ensure that good practice and useful resources are shared throughout the department.
* Ensure that schemes of work are followed to enable the maintenance and development of high standards of teaching and learning with regard to different abilities.
* Monitor pupils’ work to ensure high standards are maintained.
* Keep up to date with developments in subject area and education in general.
* Contribute to the broader life of the school by supporting and leading curricular and extra-curricular events such as school productions, activity days and language clubs.

**2. Extra-curricular activities*** Actively promote interest in the subject outside the immediate physical and timetabled confines of the department.

**3. Marketing and external links, including public occasions*** Actively promote the department within the schoolcommunity to encourage pupils’ interest in the subjectarea.
* Maintaining classroom displays and other curriculummaterials to create welcoming and stimulatingenvironment.
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| **All School staff are expected to:** | * Work towards and support the school vision and the current school objectives outlined in the School Development Plan.
* Contribute to the school’s programme of extra-curricular activities.
* Act as an Academic Mentor and / or Form Tutor.
* Support and contribute to the school’s responsibility for safeguarding pupils.
* Work within the school’s health and safety policy to ensure a safe working environment for staff, students and visitors.
* Promote equality of opportunity for all pupils and staff, both current and prospective.
* Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues.
* Engage actively in the School’s performance management review process.
* Adhere to policies as set out in the Staff Handbook and the Cognita Employee Handbook.
* Undertake other reasonable duties related to the job purpose required from time to time.
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| **Review and Amendment** | This job description should be seen as enabling rather than restrictive and will be subject to regular review. |

April 17