

Online Learning: Digital Safety Agreement
(Addendum to Digital Safety Agreement)

Guidelines for Reception to Year 2

These are our rules for using the internet safely and responsibly at home while the school is closed:

My learning

- I will set up a workspace free of things that might distract me. I will choose this space with my parents so that I can work efficiently.
- I use the internet to help me learn and connect with my teachers and classmates. I will use it safely and responsibly.
- I will only use technology at home if there is an adult present and they know I am using it.
- If I need help with my homework, I will contact my teacher through the learning platform.

My relationship with others

- When in a videocall:
 - I will be on time and dressed appropriately.
 - I will talk to my teacher and classmates respectfully.
 - I will mute my microphone to avoid unnecessary noise.
 - I will never record or take photos of my classmates or teachers.
 - I will end the session as soon as our teacher indicates and will not return to the call.
- I will send messages that are polite. I will not email, chat or video-conference without my teacher's or parents' permission.

My (digital) wellbeing

- I will never give out passwords or personal information (like my last name, address or phone number).
- If I see anything on the internet or in an email or other electronic message that makes me uncomfortable or appears unpleasant, I will talk to an adult immediately.
- If I receive a message sent by someone I do not know, I will inform an adult immediately.
- I accept that the school monitors my school email account and my messages.

I understand this Digital Safety Agreement for Online Learning is meant to keep me safe.

Pupil Name: _____ Signature: _____

Class: _____ Date: _____

I confirm that I have discussed the above agreement with my child and will work with the school to ensure rules and recommendations are adhered to.

Parent signature: _____ Date: _____