Role Profile: Coordinator of RS and SMSC

Purpose

To ensure the effective RS teaching of all pupils, helping them to develop both inside and outside the classroom. To support the policies and aims of the School and ensure the good social, emotional and physical development of every child. Leading and coordinating RS and SMSC across the school and teaching RS in Key Stages 3 and 4 across all abilities.

Key Accountabilities

1. Teaching & Learning

- Promote excellence in teaching and learning to ensure all pupils develop their potential and are equipped for life beyond school, by obtaining high examination results.
- Exemplify in own practice the skills of teaching and learning typified by lead professionals.
- Ensure that schemes of work are created and followed to enable the maintenance and development of high standards of teaching and learning with regard to different abilities.
- Ensure that all lessons are planned with clear aims and objectives, taking into account each pupils' individual needs through effective differentiation.
- Monitor pupils' work to ensure high standards are maintained and that pupils make progress
- Keep up to date with developments in the subject area and education in general.
- Contribute to the broader life of the school by supporting and leading curricular and extra-curricular events such as school productions, activity days and clubs.
- Deal with inappropriate behaviour quickly and effectively according to the school behaviour policy.
- Set appropriate tasks and challenges for homework according to the published timetable and ensure that it is regularly marked with constructive feedback.

2. Leadership

- Coordinate the teaching of RS throughout the school
- Ensure that all policies pertaining to SMSC and RS within the school are understood by staff, and are adhered to.
- Keep up to date with new guidelines related to SMSC, and British Values
- Ensure progression of pupils' knowledge and skills relevant to SMSC and RS is evident
- Raise the profile of SMSC and British Values across the school and track and evidence the provision across subject areas
- Develop links between the school and the local community
- Be responsible for organising fundraising activities in school and support pupils in participating in charity and fund-raising events

3. Extra-curricular activities

- Actively promote an interest in the subject outside the immediate physical and timetabled confines of the department.

4. Marketing and external links, including public occasions

- Actively promote the department within the school community to encourage pupils' interest in the subject area.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

	Essential	Desirable
Qualifications	• Undergraduate degree with specialism in RS	*NB: an exceptional individual without QTS but with relevant experience could be considered for this role.*
Skills	• Excellent understanding of effective learning and teaching strategies for RS • Ability to teach RS to Key Stages 3 and 4. • Excellent communication skills and ability to work as part of a team • Excellent use of ICT and its role in teaching and learning	• Experience of leading a department/subject area
Experience	• Evidence of successful teaching to account for the needs of pupils with differing abilities	• Evidence of recent CPD or willingness to take advantage of professional development opportunities • Experience of being a tutor
Other	• Personal integrity, honesty, energy, stamina, enthusiasm, resilience and creativity • Willingness to give generously of time to support school events/activities • Commitment to leading and driving change by personal example	

Key Stakeholders:
Internal – Head, Line Manager, Deputy Head Academic, Pupils & Parents
External – Cognita

Signed …………………………………………………………… Dated …………………….………..

Print Name …………………………………………………….…